



Conditional Use Permit Application

Conditional Use Permit applicants must present their application to the zoning commission. Complete all information areas that apply to your request. For assistance completing this application, contact the zoning commission.

APPLICANT INFORMATION

Applicant Name: _____

Applicant Address: _____

Phone Number: _____ Fax Number: _____

Email: _____ Owner: _____ Tenant: _____

BUILDING/SITE OWNER INFORMATION (if different from applicant)

Owner Name: _____

Owner Address: _____

Phone Number: _____

Fax Number: _____

PROPERTY INFORMATION

Property Address and/or

Legal Description: _____

Existing Use: _____

Zoning District: R-1 R-2 MH-1 MH-2 C I A RC F Other _____
(Circle all that apply) Residential Mobile Home Comm Ind Ag Rec Floodplain

AREA DATA

Zoning of Area Properties

Land Use of Area Properties

North: _____ East: _____

North: _____ East: _____

South: _____ West: _____

South: _____ West: _____

REQUEST

The applicant hereby requests a conditional use permit for the following land use activity, per the **New England Zoning Ordinance**. Fully identify the use:

Inclusive Dates for Permit From _____ To _____

PROPOSED USE INFORMATION (commercial or rental use)

Gross Floor Area – Existing and Proposed: _____

Number of Parking Spaces – Existing and Proposed: _____

Number of Handicapped Accessible Parking Spaces: _____

Number of Seats/Beds: _____ Employees at the busiest shift: _____

Hours of Operation: _____

Will the applicant apply for a liquor license: Yes _____ No _____

RATIONALE

Please describe in detail, on an attached sheet, the reasons why the applicant believes the request for a conditional use permit should be approved by the Zoning Commission and City Council. Document the statement with all of the necessary supporting evidence.

SIGNATURES

Applicant _____ Date _____

Property Owner or Agent (if different from applicant) _____ Date _____

INFORMATION TO SUBMIT WITH THIS APPLICATION

- ? Rationale (see above)
- ? Legal description of all properties involved
- ? Plan/survey of existing conditions on site
- ? Plan of proposed conditions on site (if different)
- ? Measurements of proposed buildings
- ? Measurements of proposed signs
- ? Electronic copy of all materials (optional)

Hearing Date _____

Hearing Results: Non-Contested

Contested

Hearing Comments _____

Detach at line and hold permit until approval

Upon approval the permit is issued to applicant, and a copy attached and kept on file with the application



Conditional Use Permit

A permit for conditional use of property and usage described below has been granted to _____

during the period from _____ to _____

Property Description _____

Permitted Usage _____

as per Article ___ Section _____ of the New England Zoning Ordinance

Yearly Permit Review ___ Yes ___ No

Approved this Day _____ by _____
Date City Official