

## Regular City Council Meeting

**8-6-18**

Mayor Opdahl called the meeting to order at 7pm

Present: Tom Gorek, Lyle Kovar, Josh Smith, Renee Rettinger, Breann Krebs, Chris Fitterer

Excused: None

Motion by Tom, seconded by Breann to approve the July 2018 minutes as presented. Motion carried.

### Mayors Report

Mayor Opdahl introduced Jordan Selinger as the new City Attorney. Introductions were made and Jordan will stay at the meeting to see if we have any questions.

Conditions are now in place to assure that there is a proper work load and hours at the Memorial Hall.

The State of North Dakota is discussing additional funds for each non producing oil county and city. New England is slated to receive approximately \$98,000 per year. We need to encourage our legislators to vote for this.

### Zoning Commission

Building permits were presented as follows:

Dave Kostelecky - Fence

Leonard Gartner – Egress Window

Richard Fink – Deck

Jessie Bautz – 30x60 Addition

Daryl Jung – Tear Down of Garage & Trailer Removal

Darlene Gullickson – Fence

Sandy Stadheim – Shed

Motion by Renee, seconded by Chris to appoint Butch Frank to the Zoning Commission. Motion carried.

Discussed whether the city needs a Building Inspector. Our building permit must say that it is required to get a certificate of occupancy. Instead of the city hiring a Building Inspector, we should require the person building or contracting to be responsible to get the required inspections. We do not want to get in the inspection business. The council thought this was a very good idea, as long as we are requiring inspections before someone would receive a certificate of occupancy. This would be on new construction or a major remodel.

### Street & Lights

The Lions Club would like to put up two lights, 1 behind the bathroom and 1 by the horse shoe pits. The Lions Club will be paying for the lights. There is no objection to the Lions Club putting up new lights.

There are poor conditions on the sidewalks in town. Within the scope of the water and sewer project we are replacing just some sidewalks. Is there any funding for sidewalks? Maybe JDA? JDA has a store front grant which is a 50-50 grant up to \$1,000. It would look nice, especially in our Business District to have uniform and nice looking sidewalks. Jerod Klabunde from Moore Engineering said many cities develop a

sidewalk plan. There are some grants out there for sidewalks. Jarod is willing to work with the city to develop a sidewalk plan and help find some grant funds for the sidewalks.

#### Water & Sewer

Phase 1&2 punch list will need to be completed yet.

#### Phase 3 Project

Motion by Josh, seconded by Lyle to approve Payment No. 2 to Maguire Iron. Motion carried.

Motion by Breann, seconded by Josh to approve change order No. 1 for \$26,469.50. Motion carried.

Motion by Lyle, seconded by Josh to approve Payment No. 1 to Quam Construction for \$279,740.57. Motion carried.

Motion by Josh, seconded by Renee to approve Invoice 19062 for \$33,902.84 to Moore Engineering. Motion carried.

#### Buildings & Grounds

The sprinkler system at the Memorial Hall has been installed. Clarence has contacted someone about removing the large stump at the Memorial Hall.

Discussed installing underground sprinklers in front of the Library. We did receive a bid that was too high and not what we had in mind as far as coverage area. We will table this until next month as we are waiting for another bid.

#### Zoning Committee

Nothing to report

#### Equipment Committee

Nothing to report

#### Ordinance Committee

Nothing to report

The county policing report was presented by Sheriff Warner. In June there was 1 alarm, an unattended death, theft of property, child neglect, drugs and burglary. In July there were 17 calls for service, 7- 911 calls and a burglary.

The city has some concerns over some abandoned cars. The vehicles have been tagged. Now we can have the vehicles towed. The Auditor will call East End Auto and have them towed.

Sheriff Warner was asked if we have a contract for the services that are provided to New England. Sheriff Warner said that they do not work for the City of New England thus no contract. Sheriff Warner said we need to go to the County Commissioners if we want to know what the police provide the City of New England.

Motion by Lyle, seconded by Breann to approve the county policing report. Motion carried.

## Auditors Report

Motion by Lyle, seconded by Tom to approve the following bills for payment. Motion carried.

Postmaster	Postage	-151.00
Tri County LLC	Supplies	-157.76
East End Auto	Tow Garbage Truck Twice	-1,000.00
Rudy's Lock And Key	Keys Landfill	-10.00
Nelson International	Repair Garbage Truck	-3,211.45
One Call Concepts	Call Tickets	-16.80
Ameripride	Rug Cleaning	-106.99
Consolidated	City Hall Phone	-367.95
Consolidated	Ambulance Phone	-52.83
Country Media	Ads/Minutes	-225.90
Fitterer Oil	Gas/Fuel	-786.74
Southwest Water Authority	Monthly Water	-8,796.66
City Of Dickinson	Landfill Charges	-1,782.44
Express Stop	Fuel	-201.28
Keane Hanson Plumbing & Excavating	Culvert replacement Slope	-978.20
Dakota Pump & Control	Sewer Lift Maint. Contract	-560.00
Ellingson Plumbing & Heating	Fix air Conditioning at Memorial Hall	-207.50

The September city council meeting will be held on Tuesday, September 4<sup>th</sup> due to the Labor Day holiday.

The public hearing for the budget will be held at 6pm on Monday October 1<sup>st</sup>.

## Old Business

We need a new JDA member. There are 12 maximum meetings. The meeting is the 2<sup>nd</sup> Tuesday of each month. Josh Smith volunteered to be on the JDA board.

Motion by Josh, seconded by Tom to approve falling back to an audio only recording of the city council meetings. Motion carried 5-1 with Chris voting nay.

## New Business

For an attorney to review our ordinances it would cost between \$17,000 - \$20,000. Our City Attorney agreed to review the ordinances on an individual basis. If an issue relating to an ordinance comes up, we can have our City Attorney review this ordinance and give us advice on how we proceed. This way we would be positive that the ordinance is legal and we are proceeding correctly. The City Attorney will give us his interpretation of the ordinance.

Motion by Chris, seconded by Tom to approve the gambling permit for the Commercial Club for the cow drop. Motion carried.

The council discussed our garbage truck and all the repairs that we continue to have done to the garbage truck. The wiring has been the main issue. There was discussion on the possibility of looking for another garbage truck with the ability of the garbage truck to be able to pick up garbage cans with an arm on the truck like many other towns do. The city would have to purchase the garbage cans and there may be a small monthly fee to the residents for the garbage cans. This would save on plowing and maintaining all the alleys as the garbage cans would be on the street. Another suggestion was to keep

the chassis and purchase a new front end of a garbage truck. The chassis is still good on the current garbage truck. We could get decent trade in value for our garbage truck too. We will continue to gather more information as this is preliminary discussion but a discussion that needs to be had. The council will continue to discuss this topic at future meetings.

We did receive an electrical proposal from Berger Electric for \$70,877.00 to replace and rewire all the light poles on the South end of Main Street. The demo of existing poles and bases was not included in the quote. The money for the replacement and wiring will be the cost of the city. Motion by Chris, seconded by Josh to approve the electrical proposal from Berger Electric. Motion carried.

Motion by Breann, seconded by Tom to approve the preliminary budget. Motion carried.

#### Council Comments

None

Motion by Breann, seconded by Tom to adjourn. Motion carried.

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Mayor

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City Auditor