

## Regular City Council Meeting

**November 4, 2019**

Mayor Opdahl called the meeting to order at 7pm

Present: Tom Gorek, Lyle Kovar, Josh Smith, Renee Rettinger

Excused: Breann Krebs, Chris Fitterer

Motion by Josh, seconded by Tom to approve the October 2019 minutes as presented. Motion carried.

Mayors Report

Nothing to report

Water & Sewer

Engineers Report

Phase 3

Both contractors have some remaining punch list items. Quam Construction has a booster station heater and a transfer switch to put in and Maguire Iron has some small items to take care of.

Discussed Keane Hanson not getting payment from Quam Construction. Our engineers will see what they can do to speed up this process. There is an area in the street on 3<sup>rd</sup> Ave West that is settled.

Engineers will check on this item and see if can be covered under the Phase 3 project. Motion by Josh, seconded by Lyle to approve change order #5 for \$10,725.00. Motion carried.

Phase 4

There will be a meeting on November 13<sup>th</sup> at 12 pm MST to review preliminary plans for Phase 4. Moore Engineering will submit the questionnaire for the Clean Water State Revolving Fund. This will put us on the priority list for funding. Jerod will update us at the next meeting on the NDDOT streets application.

Street & Lights

Nothing to report

Equipment

Nothing to report

Buildings & Grounds

Nothing to report

Ordinance Committee

Tom discussed House Bill 1263 which relates to the Department of Environmental Quality. The Department of Health no longer is the head of many things after House Bill 1263. What this means for the City of New England is that many of our ordinances and policies will have to be changed.

## Auditors Report

Motion by Josh, seconded by Tom to approve the following bills for payment. Motion carried.

11/4/2019	13348	Postmaster	Postage	-160.00
11/4/2019	13350	Southwest Water Authority	Monthly Water	-8837.14
11/4/2019	13351	Black Mountain Software	Utility Billing Maintenance	-1,924.00
11/7/2019	13352	Fitterer Oil	Gas/Fuel	-385.99
11/7/2019	13353	NE Community Grocery Store	Supplies	-33.73
11/7/2019	13355	Country Media	Ads/Minutes	-393.10
11/7/2019	13356	West Plains Inc.	Oil & Filter	-70.65
11/19/2019	13357	Tri County LLC	Hose, Elbow , Bolts	-87.32
11/19/2019	13358	Ameripride	Rug Cleaning	-113.46
11/19/2019	13359	One Call Concepts	Call Tickets	-8.40
11/19/2019	13360	Sanitation Products	Convertor key	-19.58
11/19/2019	13363	Consolidated	Ambulance Phone	-53.68
11/19/2019	13364	Consolidated	City Hall Phone	-370.69
11/19/2019	13365	City Of Dickinson	Landfill Charges	-1,831.12
11/19/2019	13366	Express Stop	Fuel	-336.79
11/19/2019	13371	Chemistry Lab	Water Samples	-251.58
11/19/2019	13372	NDSU DEPT 3110	Soil Testing Memorial Hall	-19.50
11/22/2019	13375	NE Rural Fire Protection Dist.	1/2 of Maintenance & Repairs	- 1,937.71

## Old Business

Don Urlacher gave an update on the Kary Dam easements. Motion by Josh, seconded by Tom to approve the easement from Doug & Janel Fitterer. Motion carried.

## New Business

Stuart Nielsen was present to discuss the agreement between the City of New England and the Rural Fire District. The agreement states the City of New England will pay for half the utilities and maintenance. This year the maintenance was outside of normal maintenance costs. The city has a line item in the budget and if large bill is presented after the fact, it is impossible to maintain our budget. There were some extraordinary circumstances at the emergency services building this year. One contractor did not do a good job and they are now bankrupt. Stuart asked the city to pay for half of \$3,875.42 which was the normal maintenance costs on the building. The city agreed to pay this amount.

Brad Rustan, New England Fire Chief was present to discuss some items concerning the Fire Department. Budget is a big issue and Brad will work with the City Auditor next year on budget concerns. The Rural Fire District does pay the Fire Chief \$100.00 per month and half of the mileage for meetings. The City of New England will pay for half of the mileage for the Fire Chief as he attends meetings and an invoice is submitted.

## Zoning Commission

Jimmy Allen received a \$50.00 fine and was given a building permit to fill out.

We need to take the building permit off the city website.

A trailer needs to be moved, if not we may have to get the Sheriff involved.

A temporary dog fence or kennel does not need a building permit.

Council Comments

A portion of the fence at the landfill is down and Clarence will have to take a look at it and come up with a temporary fixture.

There is tape on a house close to the water tower that Maguire Iron had put on the house. This needs to be removed before Maguire Iron is given final payment.

Motion by Josh, seconded by Tom to adjourn. Motion carried.

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Mayor

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City Auditor